

Disclosure and Authorization to Obtain Investigative Consumer Report - California

We may obtain an Investigative Consumer Report for Employment Purposes.

The report may contain information on your character, general reputation, personal characteristics, and mode of living. This information may be obtained by contacting current or previous employers, co-workers, references, and others acquainted with you, as well as other public, and proprietary records.

Scope & Nature

Areas to be investigated may include, but are not limited to:

- Employment History, Skills, Abilities, Job Performance, and Workplace Demeanor
- Resume', Professional Licensing, Certifications, and Degree Verification
- Confirm Identity and Legal Right to Work in the United States
- Criminal and Civil Court Records, Police Reports, Driving Records
- Any Records at any Local, State, or Federal Government Agency
- Any other legally available records, documents, or other information, whether kept in written, printed, oral, electronic, digital, or any other form.

The Investigative Consumer Reporting Agency conducting the investigation is:

TPO HR Management (831) 647-7292 www.TPOHR.com
60 Garden Ct. Ste. 100
Monterey, CA 93940

BY SIGNING THIS AUTHORIZATION, I CERTIFY THAT:

- I have carefully read, and fully understand, this DISCLOSURE.
- I hereby authorize the release of consumer or investigative consumer reports, as well as any other information about me, contained in any paper file or electronic database, website, court record, police report, or in any other file or form.
- This authorization extends to any local, state, or federal government agency, court, employer, or other custodian of records and shall be in effect for one year from the date signed. A faxed, emailed, or other copy of this form is as valid as the original.

Yes, I wish to receive a copy of my investigative consumer report

Signature

Print Name

Date Signed

Disclosure and Authorization to Obtain Investigative Consumer Report - **Federal**

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Signature

Print Name

Date Signed

Identification, Education, and Criminal History

This form asks for your Name, Date of Birth, Social Security Number, and other information required to properly identify you and to prevent errors when reviewing criminal, civil, and other records.

Please fill in each space with the required information, or leave blank if it does not apply to you.

Failure to provide this information may result in your removal from further consideration for employment.

You may complete this form on a computer, or by hand.

Email the completed form, and any questions you may have, to: Prez@Mysterysolvers.com

FIRST NAME

SOCIAL SECURITY NUMBER

YOUR STREET ADDRESS - NOT A PO BOX

MIDDLE NAME

DATE OF BIRTH

APARTMENT or UNIT NUMBER

LAST NAME

DRIVER LICENSE NUMBER & STATE

CITY, STATE, ZIP CODE

CELL PHONE NUMBER

LAST NAME EXACTLY AS PRINTED ON
DRIVER'S LICENSE

YOUR PERSONAL EMAIL ADDRESS

List ALL Other Cities and States You Have Lived in for the Past TEN Years - [Example: Monterey, CA - Seattle, WA - Dallas, TX](#)

Education & Degree Verification - List Name of College or University, Highest Degree, Major, Year Awarded, And Your Name as Shown on Degree

Criminal History

Have you EVER been convicted of any felony, misdemeanor, or other crime, infraction, traffic violation, or any other violation of any Federal, State, or Local Law, Ordinance, or Regulation?

YES NO If you answered YES, Please provide details listed below. Use additional sheets of paper if needed.

Type of Case (Theft, Assault, Traffic, DUI, etc)

Month & Year

Court Location: City or County and State

By signing below, I certify that the information I have provided on this form is true and correct

Signature

Date - MM/DD/YEAR

Notice to Applicant regarding Consumer Credit Reports for pre-employment screening purposes.
(per section 1785.20.5 of the California Civil Code)

NOTE: THIS FORM ONLY NEEDED IF A PRE-EMPLOYMENT CREDIT REPORT IS REQUESTED

As part of our routine pre-employment screening process, we may obtain a Consumer Credit Report on you. We may only do this if the position for which you have applied meets one or more of the exemptions listed below.

1. A managerial position covered by the executive exemption set forth in subparagraph (1) of paragraph (A) of Section 1 of Wage Order 4 of the Industrial Welfare Commission (8 Cal. Code Regs. 11040).
2. A position in the state Department of Justice
3. That of a sworn peace officer or other law enforcement position
4. A position for which the information contained in the report is required by law to be disclosed or obtained
5. A position that involves regular access, for any purpose other than the routine solicitation and processing of credit card applications in a retail establishment, to **ALL** of the following types of information of any one person:
(A) Bank or credit card account information.
(B) Social security number.
(C) Date of birth.
6. A position in which the person is, or would be, any of the following:
(A) A named signatory on the bank or credit card account of the employer.
(B) Authorized to transfer money on behalf of the employer.
(C) Authorized to enter into financial contracts on behalf of the employer.
7. A position that involves access to confidential or proprietary information, including a formula, pattern, compilation, program, device, method, technique, process or trade secret that (i) derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who may obtain economic value from the disclosure or use of the information, and (ii) is the subject of an effort that is reasonable under the circumstances to maintain secrecy of the information.
8. A position that involves regular access to cash totaling ten thousand dollars (\$10,000) or more of the employer, a customer, or client, during the workday

You are entitled to receive a copy of the Consumer Credit Report if one is obtained.

If you would like a copy of the report, please complete the following information.

Full Name

Phone

Mailing Address

E-mail Address

I hereby acknowledge receipt of this notice and give my specific consent to have a Consumer Credit Report obtained in conjunction with my application for employment with _____ (name of employer)

Signature of Applicant

Date

LABOR CODE CHAPTER 3.6. Employer Use of Consumer Credit Reports - Sec. 1024.5

NOTE: This is a list of the eight reasons an employer can request a credit report for employment purposes.

If your position meets these requirements, you may be asked to sign a release for a credit report.

You will be given a free copy of the credit report if one is obtained.

1024.5.

(a) An employer or prospective employer shall not use a consumer credit report for employment purposes *unless the position of the person for whom the report is sought is any of the following:*

- (1)** A managerial position.
- (2)** A position in the state Department of Justice.
- (3)** That of a sworn peace officer or other law enforcement position.
- (4)** A position for which the information contained in the report is required by law to be disclosed or obtained.
- (5)** A position that involves regular access, for any purpose other than the routine solicitation and processing of credit card applications in a retail establishment, to all of the following types of information of any one person:
 - (A) Bank or credit card account information.
 - (B) Social security number.
 - (C) Date of birth.
- (6)** A position in which the person is, or would be, any of the following:
 - (A) A named signatory on the bank or credit card account of the employer.
 - (B) Authorized to transfer money on behalf of the employer.
 - (C) Authorized to enter into financial contracts on behalf of the employer.
- (7)** A position that involves access to confidential or proprietary information, including a formula, pattern, compilation, program, device, method, technique, process or trade secret that (i) derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who may obtain economic value from the disclosure or use of the information, and (ii) is the subject of an effort that is reasonable under the circumstances to maintain secrecy of the information.
- (8)** A position that involves regular access to cash totaling ten thousand dollars (\$10,000) or more of the employer, a customer, or client, during the workday.

(b) This section does not apply to a person or business subject to Sections 6801 to 6809, inclusive, of Title 15 of the United States Code and state and federal statutes or regulations implementing those sections if the person or business is subject to compliance oversight by a state or federal regulatory agency with respect to those laws.

(c) The following definitions apply to this section:

- (1) "Consumer credit report" has the same meaning as defined in subdivision (c) of Section 1785.3 of the Civil Code, but does not include a report that (A) verifies income or employment, and (B) does not include credit-related information, such as credit history, credit score, or credit record.
- (2) "Managerial position" means an employee covered by the executive exemption set forth in subparagraph (1) of paragraph (A) of Section 1 of Wage Order 4 of the Industrial Welfare Commission (8 Cal. Code Regs. 11040).

(Added by Stats. 2011, Ch. 724, Sec. 2. (AB 22) Effective January 1, 2012.)